

PREQUALIFICATION DOCUMENT

LEVELLING OF 3000 ACRES AT WAN BACHRAN CHASHMA

ASSISTANT MANAGER (PROC. & PROJECTS),

PAEC FOUNDATION

Adjacent to NORI Hospital

G-8/3, Islamabad

December-2024

Prequalification Document for Leveling of 1000 Acres of Uneven Land

1. Introduction

PAEC Foundation (hereinafter referred to as the "Procuring Agency") invites Expressions of Interest (EOI) from eligible and qualified contractors for the leveling and development of approximately 1,000 acres of uneven land located at Wanbachran, Mianwali. This prequalification process is initiated in accordance with the Public Procurement Regulatory Authority (PPRA) Rules, 2004, and aims to prequalify contractors who demonstrate the requisite experience, technical capacity, and financial standing to participate in the forthcoming tender process.

The selected contractor will be responsible for executing the land development and leveling project under strict compliance with all technical, safety, environmental, and contractual standards.

2. Project Scope and Requirements

The scope of work includes, but is not limited to:

- i. **Earthwork:** Excavation, filling, and grading of the land to achieve the desired contour levels.
 - ii. **Debris Removal:** Proper handling, removal, and disposal of any debris or unsuitable material.
 - iii. **Completion Certification:** Post-completion survey and certification to confirm that the land has been leveled as per the contract specifications.
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3. Eligibility and Qualification Criteria

In order to be prequalified, interested parties must fulfill the following eligibility and qualification criteria:

3.1 Legal Status

- The contractor must provide proof of tax registration, including an NTN (National Tax Number), and compliance with tax regulations through submission of a valid Tax Compliance Certificate.

3.2 Relevant Experience

- The contractor must have at least **5 years** of relevant experience in land development, earthworks, or leveling projects.
- Detailed descriptions of past projects must be provided, including the client's name, contact details, contract value, completion certificate, and project timelines.

3.3 Technical Capacity

- Contractors must provide a list of key personnel, along with their qualifications and work experience, particularly in land leveling and civil engineering projects.
- The contractor must demonstrate ownership or access to necessary equipment for the leveling process, including graders, bulldozers, excavators, and survey equipment.

3.4 Financial Capacity

The contractor must demonstrate financial capacity to undertake the project. This includes:

- An annual turnover of at least 30 Million over the last three fiscal years.
- Bank statements as on 30-06-2024.

3.5 Litigation History

The contractor must disclose any litigation or arbitration proceedings (past or ongoing) involving contracts executed over the past **five years**. This should include details of the nature of the dispute, its outcome, and any financial liability.

3.6 Blacklisting Status

Contractors must provide an affidavit stating that they are not blacklisted by any governmental, semi-governmental, or private institution, either domestically or internationally.

3.7 Machinery and Equipment Requirements

To ensure that the land leveling process is completed efficiently and to the highest standards, contractors must have access to the following key machinery and equipment. Each contractor is required to submit an itemized list of available machinery, indicating whether the equipment is owned, leased, or will be procured specifically for the project.

The minimum machinery and equipment requirements are as follows:

Equipment Type	Required Quantity	Specifications	Usage/Task
1. Bulldozers	Minimum 1	Power \geq 200 HP	Earth moving and rough leveling
2. Motor Graders	Minimum 1	Blade width \geq 3.7m	Fine grading and finishing
3. Excavators (Hydraulic)	Minimum 1	Bucket capacity \geq 1.5m ³	Excavation and trenching
4. Surveying Equipment	Minimum 2 sets	Total Stations, GPS, Laser Levels	Topographical surveys and precision leveling

3.7.1 Condition of Machinery

- All machinery must be in good working condition and meet relevant safety and environmental standards.
 - For leased machinery, contractors must provide a valid lease agreement with the lessor, ensuring the availability of the equipment for the entire duration of the project.
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4. Submission Requirements

Interested parties are required to submit the following documents, neatly bound and indexed:

- Cover Letter:** A formal letter expressing the firm's interest in the project, signed by an authorized representative of the firm.
- Company Profile:** A comprehensive company profile that includes ownership structure, office locations, list of directors/partners, number of employees, and general background information.
- Details of Relevant Experience:** A detailed record of relevant projects undertaken in the past **five years**, including scope of work, size of the land developed, completion time, and contract value.
- List of Equipment and Machinery:** An itemized list of construction machinery and equipment available with the contractor, specifying ownership or leasing status.
- Financial Statements:** Audited financial statements for the last **three fiscal years**, including balance sheets, income statements, and cash flow statements.
- Legal Documents:** Copies of valid licenses, registrations, and tax certificates.
- Affidavit:** An affidavit stating the contractor has not been blacklisted and is compliant with PPRA Rules.

- viii. **Technical Team:** CVs of key technical personnel proposed for the project, highlighting their experience in similar projects.
- ix. **Project Methodology:** A brief outline of the contractor’s approach to executing this project, including methodology, equipment deployment, project management strategies, and safety measures.

5. Prequalification Evaluation Criteria

EOIs will be evaluated using the following weighted criteria:

Criteria	Weight (%)	
Relevant Experience	50	For 5 years’ Experience
Financial Strength	30	For 30 Million Turnover
Past Performance & Client References	20	For 5 Clients

6. Submission Deadline and Instructions

The completed prequalification documents must be submitted to the Procuring Agency in a sealed envelope, clearly marked “**Prequalification for Land Leveling of 3000 Acres**”, no later than **06-01-2025**. Late submissions will not be accepted.

Submissions should be addressed to:

PAEC Foundation Head Office
 Adjacent to NORI Hospital, Hanna Road, G-8/3
 Islamabad
 Attention: Assistant Manager (Proc. & Projects)
 Phone: 051-9263295-97 (Ext: 205)

7. General Instructions and Terms

- i. **Clarifications:** Any requests for clarification regarding this prequalification document must be submitted in writing to the Procuring Agency at least seven (7) days before the submission deadline.
- ii. **Amendments:** PAEC Foundation reserves the right to amend the scope, terms, or criteria outlined in this document. All amendments will be communicated to the applicants through official means.
- iii. **Rejection of Applications:** PAEC Foundation reserves the right to reject any or all EOIs without providing any justification as per PPRA Rule 33.
- iv. **Confidentiality:** All information provided by contractors will be treated as confidential and will not be disclosed to any third parties, except as required by law or regulation.
- v. **No Obligation:** The Procuring Agency is not bound to invite bids from any or all prequalified contractors, nor to award any contract based on this prequalification process.